



Santa Barbara County Employees' Retirement System

DATE: March 22, 2023

Agenda Item # 7

TO: SBCERS Board of Retirement

FROM: SBCERS Operations Committee

RE: **Communications Policy**

Recommended Action:

That the Board of Retirement approve the Communications Policy with proposed revisions as recommended by the Operations Committee or provide direction to staff for further amendment or research on the policy.

Summary:

The purpose of this Communications Policy is to establish guidelines for communications between SBCERS staff and trustees, and its members and outside parties. The policy ensures that members are well informed of their benefits and rights under the Government Code to mitigate the risk of providing inaccurate, insufficient or inappropriate communications to members and to provide a structure for providing information to parties outside the System. The policy also provides direction to Trustees when communicating with membership.

The proposed changes are non-consequential, with exception for the suggestion to change the review period from three years to five years.

Attachments:

- Revised Communications Policy Redline
- Revised Communications Policy